



**HEADQUARTERS**  
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**CTWG STAFF CALL  
MINUTES  
15 February 2006**

Attendance:

WING COMMANDER	COL. JENSEN
SR ADVISOR TO THE COMMANDER	COL PALMER
STATE DIRECTOR	LTC ISABELLE
CTWG SAFETY OFFICER	LTC STIDSEN
AIRCRAFT MAINTENANCE OFFICER	CAPT J. KELLING
DIR CADET PROGRAMS, DIR DDR/DIR PROF DEV	MAJ MARTEKA
ADMINISTRATIVE/PERSONNEL	LT BAILEY (REP)
DIRECTOR OF COMMUNICATIONS	MAJ VALLEAU
ASSISTANT DIRECTOR OF COMMUNICATIONS	CAPT C. KELLING
LICENSING OFFICER	1LT CARTIER
GROUND OPERATIONS OFFICER	LT SLEDGE
FLYING SAFETY OFFICER	CAPT LE BOEUF (NP)
DIRECTOR OF OPS/ES OFFICER	COL. STURGES
ASST. DIR. OF OEPRATIONS	COL. HERBERT
EMERGENCY SERVICES OFFICER ASSISTANT	LT CERITELLO
WING TRAINING OFFICER	MAJ SHAPIRO
WING TRAINING OFFICER ASSISTANT	CAPT ROMANO (NP)
ASST WING TRAINING OFFICER	CAPT HOLLIS
STAN/EVAL OFFICER	CAPT DILL (NP)
DIRECTOR OF AEROSPACE EDUCATION	CAPT OESTREICHER (EX)
INTERNAL AEROSPACE OFFICER	LT ABBATE (NP)
SUPPLY/TRANSPORTATION/REAL ESTATE OFFICER	LTC BRIGNOLA
FINANCE OFFICER	LTC ROWEN
INFORMATION MANAGEMENT ASSISTANT	CAPT SCHINITIS
ASST ADMIN. OFFICER	LT JULIE BAILEY
COUNTER NARCOTICS OFFICER	SM KUBISH (NP)

(REP) Representative, (NP) Not Present, (EX) Excused

COLONEL Jensen called meeting to order at 1936L.

## **COLONEL JENSEN**

- Gave a brief synopsis of where he was from and what he has done.
- There will be a major change in the next CI. They are never very far away.
- The next CI is going to be much stronger focus on mission readiness. What will happen if we get another Katrina, etc. How ready will the regions and wings be for that? Certain areas will be more emphasized than they used to be. Cadet Program will be emphasized. Safety is job one. Finance is one of those things.
- Region commander will hold a Safety Down Day. Will consist of sending me a DVD. Take mission pilots and they need to view this and sign that they viewed it before they are permitted to fly in a CAP aircraft again. When I get the details I will forward to Colonel Stidsen.
- Had a chat with Region Chaplain. I Read excerpts from a letter I received from him. He has recommended Chaplain Major Henrik Peter Bruun, CAP, for consideration as the new Wing Chaplain for CTWG. He comes from the Colorado Wing and has relocated to Agawam, MA. Qualified in mission positions.
- LTC McDonough has become the IG. We have a new Legal Officer. I open for all positions for the Vice Commander and the Chief of Staff. We need to get these positions filled as soon as possible.
- Metal ranks may come back. Uniform code will be looked at with these metal ranks. General Pneda had samples to go to the National Boards. A motion to take the Wing patches off the blue uniforms. It is to bring us back into line with the Air Force. They can stay on BDUs and flight suits. Black leather jackets is another question. These reflect the trust we have with the Air Force.
- National CC call on the budget cuts coming down. We are taking these cuts because a lot of the money is going to Iraq.
- Glass cockpits—we don't have a choice in whether we take it or not. We will probably give up the oldest plane that needs the most repairs. Each wing will send two CFI to Kansas for training and they will come back to Wing and get the other pilots up to speed. Our hours on our aircraft are better than it used to be. We need to get more flying talent in this Wing. There are 4500 fixed wing pilots in Connecticut. We are pilot-poor in CT CAP. I'd like to work on our retention and recruiting in Connecticut. We need to mentor senior members when they come in. Connecticut is the most pilot poor in CAP.
- Question on web site—will speak about this later with Colonel Palmer
- Wants to start having a meeting at restaurant to get to talk shop. This will have folks let their hair down. Tonight we are running late so we won't do this tonight.

## **COLONEL PALMER**

- The main reason I am leaving is that my main manager has gotten a promotion and I have more responsibility thereby taking up more time than I could do for this organization. Yes. I am staying in CAP and after my meeting with the new commander will find out where I will sit.
- Personally, I want to thank each and every one of you for your support and I ask that you continue that support for your new commander.

### **LTC ROWEN**

- Congratulations and welcome.
- The WFA will be here next week on Wednesday, Thursday and Friday. Will get finances up to speed.
- Pilot billing will probably go out between now and next week. Not enough to justify doing billing once a month probably will do quarterly.
- “O” flights. I sent out an email on the logs. The logs are sloppy. We need to pay attention to what we are doing. The Air Force gets billed for the “O” flights and the pilots get billed for their flying. After Jan 1 pilots will not get a straight fee.
- “O” flight money is available. We have over \$3100 for “O” flights. Keep flying the cadets.
- When doing on-line “O” flights. Use caution when filling the forms out. You need to make sure you put in the right code.
- The log situation needs to be addressed and logs completed better.
- Finance is in good shape. We know where all the money is and that Wing is solvent.

### **CAPT J KELLING**

- 73X – was plane with accident – painting being done next week and will be out soon and test flown.
- 978CP – in hangar at SAS for 100+ annual inspection.
- 65998 – in Groton – is okay
- 9740E – is in Danbury

### **CAPT HOLLIS**

- I cannot update the web site.

### **CAPT SHAPIRO**

- Putting together a team for our scheduled eval.
- Would like to do the Safety tape that day for pilots.
- February 23 – EMS/Homeland – Discussing the two hurricanes and what needs to be done..
- Have capability of doing slow scan with high resolution.

### **LT SLEDGE**

- Will be holding a ground exercise on Saturday at the Royal Cadet Squadron headquarters and maybe another squadron. May cancel because extremely cold weather is coming in. We should have air ops go ahead.
- I will be offering a GES course for the Wing Conference. ES116 test.
- Question for you: I need two to five minutes with the ANG recruiter to come to CC and speak with the commanders. They will be here at 7:30 p.m. and want at least 15 minutes.

### **COLONEL HEREBERT**

- Mountain flying training is held to help our pilots train.

- Recruiting pilots. Wants to make a presentation at an FAA meeting and at the wing conference.
- Many of the pilots at the FAA meetings don't really know who we are so if we did a presentation at some of these meetings that may help them know about us.
- Recommendation that maybe we do a presentation at the Air Force Academy about CAP.
- The FAA has a safety fest every year. Possibly CAP could get a booth there. The National Conference will be here in 2007. We should find someone to have a booth at that conference.
- AOPA in 2007. We should be prepared to (it's going to be at Brainard and Bradley) go to it. CT Wing CAP should be making a presentation at it next year. Colonel Sturges will be present there. (Jensen—they make some great recruiting posters at National—the squadrons should get some of these and get to their local FBOs and into schools.)\FAA seminars. A few of our squadrons do host them. The FAA Safety Seminar is going to be changed. A lot of our teams out of Hartford will be retiring and with budget cuts, some of these seminars may not be around.

#### **COLONEL STURGES**

- I would like to introduce Tim Ceritello. He will be replacing Ray Sparks in my department to work on missions, etc.

#### **MAJ MARTEKA**

- I have thirty applications for the Cadet National Activities that need to be signed. They need to be signed and mailed tomorrow. I will sit with you tonight to get these signed.
- CTWG Color Guard competition. We will have one this Spring. We have about three squadrons ready to participate. Will probably be in April. We will only be sending a Color Guard to Newport competition in May. The CTWG competition will be at the 169<sup>th</sup> squadron on a Saturday. I will get a date to you.
- CTWG Conference. I have an active cadet part of it. It is the same weekend as the New York Wing Conference. (Jensen--Colonel Dudick will be attending our conference.) (Capt C. Kelling—I will get together with you later to bring you up to speed on the conference.
- Encampment – July 1-July 8 at Camp Rell. Interviews tonight for Encampment Cadet Commander.
- DDR-Met with cadets in November and went to squadrons. There are six out of the eleven squadrons who have DDR officers. Will try to have a Saturday session with the DDR officers to bring them up to speed on the DDR program.
- Testing Control Officer—I am Testing Control Officer for Wing.

#### **LTC BRIGNOLA**

- We have a survey audit next week by the Air Force.
- Two units and Wing will be reviewed is
- We have thirteen vehicles in the Wing and all are operational except one.

- Will be here Tuesday, Wednesday and Thursday
- I need to speak with you before they come.

#### **LTC STIDSEN**

- Status of the Wing Safety Program. We are doing much better this year than we were last year.
- Ten out of twelve squadrons are turning in their safety reports as of January.
- Three squadrons have turned in
- I haven't received any nominations for Safety Officer of the Year. I briefed the commanders at Commanders Call. I have given them until March.
- The final pieces of the November 27 incident have been received. I would like to go over the material with you before we send to Region Commander.
- Safety Briefing—No matter how many plans and preparations you will make circumstances may change. Assess the situation and Plan for the Unexpected. What is the status of the individual squadron safety program? If you are planning, have the sq cc thought of the possible problems and devised some sort of plan to meet these things. When was the last time you had plans and when was the last time you reviewed the plans for currency. Let's all be safe out there.

#### **MAJ VALLEAU**

- Communications—Aircraft radios are modified.
- Spoke to National last week. The repeater to replace our equipment for narrowband will go out to bid.
- The equipment we ordered is starting to come in.
- (Jensen—do we have a high contact at OEM?) Yes, Director of Operations.
- Laptop came in that was ordered. PO's have been cut for all the equipment. All the money from this grant goes through the Dept of Public Safety and not us. Once equipment comes in and we are satisfied with it then they will sign off on it.
- This project has been going on for about two years. When the whole system is done, the six repeaters will be replaced.
- Capt C. Kelling is our Assistant DC and Lt R Cartier is our licensing officer.
- HF will play a big role in intra-wing communications.
- OEM has already agreed to funds to help with this for our activities with them.
- CI inspector was wowed with what we showed them and the fact that they were talking to Sharon Hospital from her Commo room.
- Our ROA cards in CTWG do not have an expiration date. Next year we will be starting to have an expiration date so that way we can ensure retraining will be done. Transition to narrowband changes will be done June 1. We have written a plan in CT that we can do the training in one weekend.

#### **MR. ISABELLE**

- I would like to spend some time with you. Here's my contact information

#### **CAPT C KELLING**

- Will be holding a BCUT in a couple weeks. ROA cards will be coming out.

- Will do a BCUT at the Conference also. I would like to get seniors in there for a refresher.
- Katrina aftermath had CAP members handling the communications. I will be having in about a month a MRO (Mission Rated Operator) course for CTWG. I will go into how to establish communications in a disaster.

Meeting adjourned at 2130 local. Dismissed.

Respectfully submitted,

//signed//

Cassandra Huchko, LTC, CAP  
CTWG CS/DP